



## NOTIFICATION OF STUDENT TRANSFER

2019-2020 School Year

**Not Valid Without Director's Signature.**

**Form is to be faxed by PIE's Director.**

Transfer Date: \_\_\_\_\_

Attn: \_\_\_\_\_

This letter is to inform you that the student listed below is transferring from your school to a home school setting under the auspices of Palmetto Independent Educators Association.

**Parent is to complete and return this form to the office of PIE.**

Parents' Name: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Grade: \_\_\_\_\_

Student is transferring from:

\_\_\_\_\_  
Name of school

\_\_\_\_\_  
Street address

\_\_\_\_\_  
City State Zip - Code

\_\_\_\_\_  
Fax Number

Please mail, fax or email Educational Records to the address listed below.

To Include:

- Transcript of high school courses completed, and credits earned to date
- Courses in progress and numerical grades to date of withdrawal
- Key to your grading system

Respectfully,

Denise Merchant

**Director Signature Required**



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